



# Navigating the digital tax landscape

Panama City, Panama | 18 - 20 February 2025

## LOGISTICAL NOTE & USEFUL INFORMATION



## 3rd NTO Technical Conference Panama City, Panama | 18 - 20 February 2025

### 1 Welcome

The Network of Tax Organizations (NTO) and the Inter-American Center of Tax Administrations (CIAT) extend a cordial welcome to all the participants of the 3rd NTO Technical Conference, entitled “ Navigating the digital tax landscape: e-commerce, collaborative platforms and crypto-asset trading “. We invite you to review the logistical information we have prepared to facilitate your attendance and participation in the conference.

### 2 General information about Panama

Panama, known as the “Bridge of the World, Heart of the Universe,” is a vibrant destination that connects the Americas and offers a unique experience for travelers and international event participants alike. Its capital, Panama City, is famous for the iconic Panama Canal, an engineering marvel linking the Atlantic and Pacific Oceans, as well as for its fascinating blend of modernity and historical heritage.

The city combines avant-garde skyscrapers with the charm of Casco Viejo, its historic center, declared a World Heritage Site by UNESCO. In addition, visitors can enjoy its vibrant cultural life, diverse cuisine that blends international influences and warm hospitality.

Panama is distinguished by its rich cultural diversity, a reflection of the constant arrival of visitors from all corners of the world. This cultural exchange has enriched the country, making it a place full of traditions and with an artistic scene that will not fail to surprise and that invites you to live an unforgettable experience.

We look forward to your presence!



## 3rd NTO Technical Conference Panama City, Panama | 18 - 20 February 2025

### 3 Date and place of the Conference

The 3rd NTO Technical Conference is organized by the NTO and the Inter-American Center of Tax Administrations (CIAT), with the technical support of the General Revenue Directorate of the Republic of Panama and will be held in Panama City from February 18 to 20, 2025.

### Conference Venue

The Sheraton Grand Panama Hotel will be the venue for the Technical Conference. This modern establishment offers convenient access to Panama City's main points of interest, such as Tocumen International Airport, Panama Viejo, the Atlapa Convention Center and several shopping centers.

### 4 Participation and registry

Participation is open only to those who have received an invitation. Registration is now open, and delegates interested in attending should complete the pre-registration form available on the NTO website:

<https://www.nto.tax/form/3rd-nto-technical-conference>

### CIAT: SARA Registry

Once your contact information has been submitted, you will receive an e-mail from CIAT's event system, "SARA" (eventos@ciat.org), with the subject "CIAT | Invitation | Invitation". To complete your Conference registration, click on the "Sign up" box and follow the instructions provided. You will also be able to select your preferred language from the "SARA" system menu.



## 3rd NTO Technical Conference Panama City, Panama | 18 - 20 February 2025

### 5 Lodging and travel expenses

Lodging and transportation expenses are the responsibility of each participant attending the conference in person. The hotel hosting the event, Sheraton Grand Panama and Aloft Panama, are offering a special nightly rate:



#### Sheraton Grand Panamá (Venue)

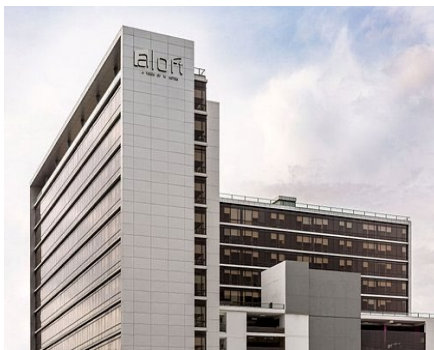
##### Policies and conditions

- Room type subject to availability.
- Rates in US dollars per room per night, valid only from February 13 to 24.
- The hotel requires 100% payment to confirm the reservation.
- Cancellation of reservations up to 48 hours.
- Smoking is prohibited in all areas of the hotel.

#### Sheraton Grand Panama

Rooms	Fee	Tax	Benefits	Contact for reservations	Total
Deluxe Single	USD 115.00	10%	- Buffet Breakfast. - Wireless Internet.	Mail: reservas@sheratongrandpanama.com jaime.peralta@nuevosoteles.com patricia.montero@nuevosoteles.com Tel: +507 305-6560 / 6678-1735	USD 126.50
Deluxe Double	USD 120.00	10%			USD 132.00

Booking link: [3rd NTO Technical Conference](#)



#### Aloft Panama

##### Policies and conditions

- Room type subject to availability.
- Rates in US dollars per room per night, valid only from February 14 to 23.
- The hotel requires 100% payment to confirm the reservation.
- Cancellation of reservations up to 48 hours.
- Smoking is prohibited in all areas of the hotel.

#### Aloft Panamá

Rooms	Fee	Tax	Benefits	Contact for reservations	Total
Single King	USD 105.00	10%	- Buffet Breakfast. - Wireless Internet.	Mail: reservas@aloftpanama.com jaime.peralta@nuevosoteles.com patricia.montero@nuevosoteles.com Tel: +507 282-6060 / +507 282-6000 / 6678-1735	USD 115.50
Double Queen	USD 105.00	10%			USD 115.50

Booking link: [3rd NTO Technical Conference](#)

### Requirements for traveling to Panama

Before traveling, be sure to check visa requirements according to your nationality. Some visitors may need an entry visa, while others may enter with their valid passport. Check with the nearest Panamanian embassy or consulate for specific information, or visit the official website of the [National Immigration Service of Panama](#) / Foreign Affairs.

To enjoy your trip to Panama, you must be in possession of the following documents and comply with the following regulations:

- Valid passport, with at least 6 months of validity..
- Return ticket to country of origin or next destination to visit.
- Present financial solvency of at least five hundred dollars (USD 500.00), either in cash or in your bank account.
- Address of the place of lodging and reason for travel.

At this time there is no specific restriction or requirement to COVID-19.

**Note:** It is the participant's responsibility to ensure they have the required documents.



Tocumen International Airport is Panama's main airport, located east of Panama City.

### [Tocumen International Airport](#)

The airport has 2 terminals:

**Terminal 1 (T1):** Serves most international flights.

**Terminal 2 (T2):** Recently inaugurated, modern and with greater capacity.

Panama's means of transportation are good. The Panama subway is a fast, punctual, clean, safe and reliable transportation system.

The Panama subway connects to Terminal 2 of Tocumen International Airport through the Corredor Sur station.

Use official cabs (you can request them from the hotel lobby) or reliable transportation services (Uber, DiDi and Cabify are available in Panama and operate at the airport).

Guide: [Access to Tocumen International Airport](#)



## 3rd NTO Technical Conference Panama City, Panama | 18 - 20 February 2025

### 8 Expenses, social activities and other

All participants will be responsible for covering their own expenses related to attending the conference, including flights, accommodation and any other additional expenses.

Lunches and coffee/tea breaks will be provided during the conference.

CIAT will also host a welcome cocktail reception on February 17, 2025, at 7:30 p.m., at the Sheraton Grand Panama Hotel, venue of the event.

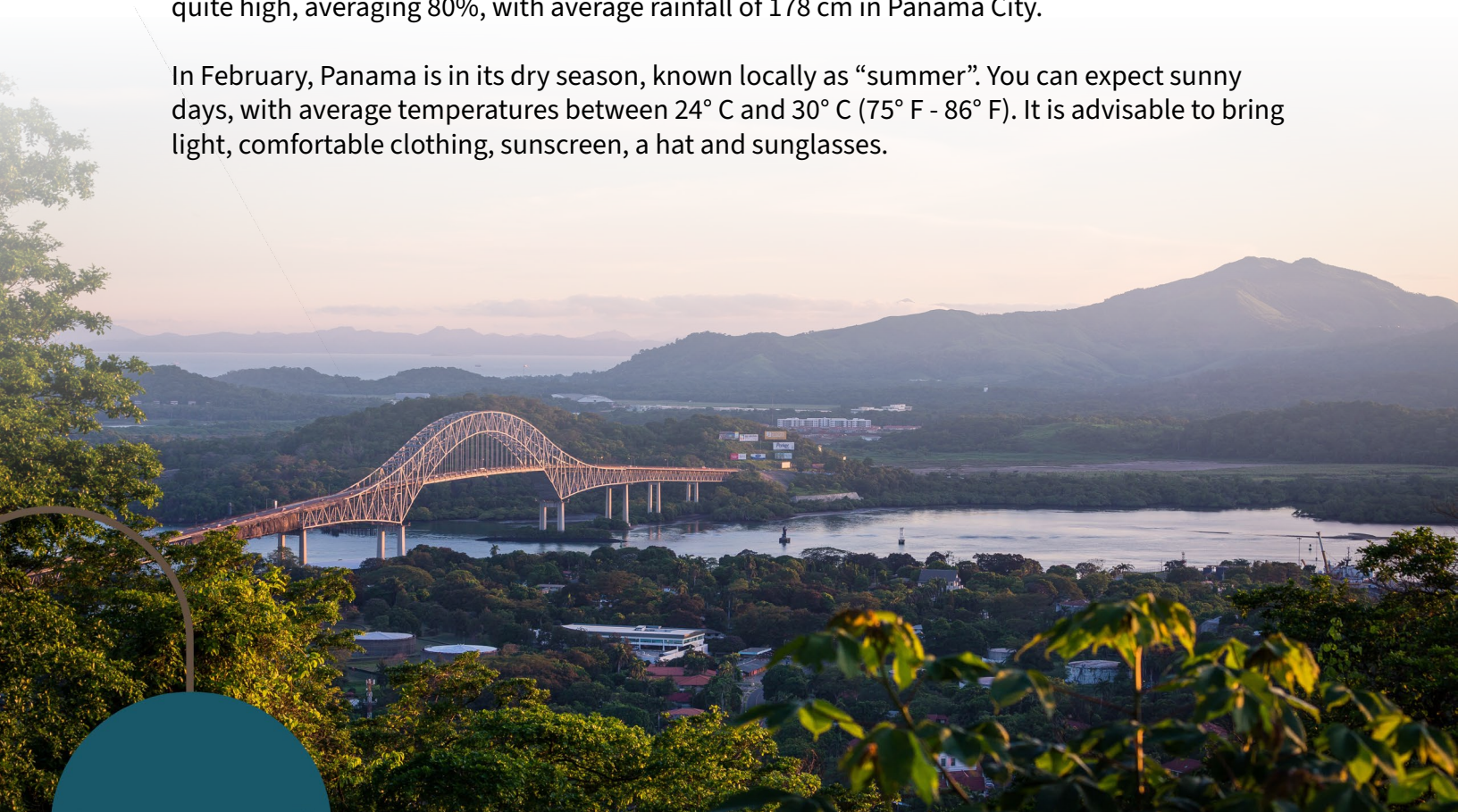
### 9 Language

The official language of Panama is Spanish. In tourist and business areas, many people also speak English. If you need help with the language, you will find Panamanians friendly and willing to help you.

### 10 Weather in February

Panama is tropical, the average annual temperature on both coasts is 29° C (81° F). Humidity is quite high, averaging 80%, with average rainfall of 178 cm in Panama City.

In February, Panama is in its dry season, known locally as “summer”. You can expect sunny days, with average temperatures between 24° C and 30° C (75° F - 86° F). It is advisable to bring light, comfortable clothing, sunscreen, a hat and sunglasses.



## 3rd NTO Technical Conference Panama City, Panama | 18 - 20 February 2025

### 11 Currency

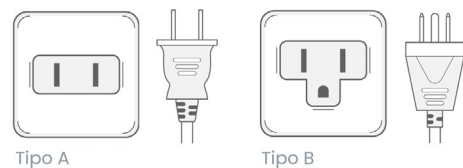
Panama's official currency is the balboa (PAB), although the U.S. dollar (USD) is widely used as legal tender. Banknotes in circulation are U.S. dollars, while local currencies are used in conjunction with U.S. coins. Credit cards are accepted in most establishments, although it is advisable to carry cash for small purchases.

### 12 Cuisine

Panama is known for its vibrant culinary offering, ranging from elegant fine-dining restaurants to authentic traditional venues. The city features outstanding establishments that offer a fusion of international and local flavors, such as modern Panamanian, Asian, Mediterranean and Latin American cuisine.

### 13 Power plug

In Panama, the voltage is 110 V, and the frequency is 60 Hz, as in the United States. The plugs are type A and B (flat plugs). If you are coming from a country with a different voltage or type of plug, you may need an adapter or converter.



### 14 Medical care

Panama has several prestigious medical centers offering high quality health services. Should any delegate require medical attention or medication during the event, they should notify the organizers, who will be available to facilitate access or guide them to the most appropriate medical center.

It is important that all participants have valid international medical insurance for the duration of their stay in Panama.



3rd NTO Technical Conference  
Panama City, Panama | 18 - 20 February 2025

15 Security

Panama is generally a safe country for visitors. However, please follow these recommendations:

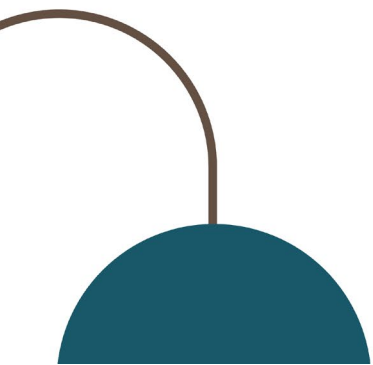
- Avoid walking alone at night in unfamiliar areas.
- Keep your valuables safe and avoid displaying large amounts of money in public.

Numbers of Importance	
National Police	104
Medical Emergencies	911

16 Turismo

Panama City is a vibrant destination that combines the modern with the historic, offering visitors a unique experience. In addition to being home to the iconic Panama Canal, the city has a variety of tourist attractions that captivate visitors.

- **Panama Canal:** Visit the Miraflores Visitor Center to see the locks in action and learn about the history of this engineering marvel.
- **Casco Antiguo (Casco Viejo):** A charming colonial neighborhood, a World Heritage Site, full of cobblestone streets, restaurants and stores.
- **Amador Causeway:** A picturesque waterfront promenade overlooking the Panama Canal, ideal for walking, biking or enjoying waterfront restaurants.
- **Bio museum:** Designed by Frank Gehry, showing the rich biodiversity of Panama.



3rd NTO Technical Conference  
Panama City, Panama | 18 - 20 February 2025

Event contacts

**NTO Secretariat Team**

Sonia Jurado & Katherine Xiong  
Mail: [nto.conference@taxcompact.net](mailto:nto.conference@taxcompact.net)

**CIAT Secretariat Team**

Neila Jaén & Jessica Cardona  
Mail: [gestioninstitucional@ciat.org](mailto:gestioninstitucional@ciat.org)

Enjoy your stay in Panama!

We are confident that you will find Panama a welcoming place full of memorable experiences.

